Purpose

Beginning August 2, all team members (with at least 1 year of service) will be eligible to receive educational reimbursement through the new Educational Assistance program. The purpose is to meaningfully invest in and support our team members in their learning, development and career aspirations. With the Educational Assistance Program, team members will have the ability to receive reimbursement as they pursue educational opportunities. It is our goal to support our team as they work towards growing their educational goals and career development opportunities.

This reimbursement will cover the following areas:
- Educational degrees that include: General Education Degree (GED), Associates, Bachelors, Masters, and Doctorate programs
- Eligible certification/certificate programs

Both part-time and full-time team members will be eligible for this Educational Assistance program. The cap limit to the reimbursement will vary based upon the part-time or full-time status at the point of payment:
- Part-time cap = $1,000/calendar year
- Full-time cap = $2,000/calendar year

Eligible expenses for reimbursement will include, but not limited to: tuition, registration fees, lab fees, technology fees, other academic fees, and required books.

Team members are responsible for all ineligible expenses including, but not limited to: tools/supplies, meals, lodging, transportation, parking fees, insurance fees, finance fees, late fees, application fees, and withdrawal fees.

Team members will have up to 30 days after the start of an eligible course/program to apply for the reimbursement. All eligible expenses will be reimbursed contingent upon the team member passing the certification or attaining a C- grade or better/or equivalent.

In addition to eligible reimbursements, the Educational Assistance program also provides benefits to all of our team members which includes reduced educational expenses at select accredited schools and free academic advisors to guide team members in making better and more informed choices.

Additional Resources

- Program Guidelines
- EdAssist
- Frequently Asked Questions